

OAKLAND UNIVERSITY

**PERMISSION TO EXCEED MAXIMUM CREDITS**

- Only the adviser's signature is required for 19-21 credits in Fall/Winter and more than 16 credits in Summer.
- The Registrar's signature is ALSO required for 22 or more credits for Fall/Winter and 17 or more credits in Summer.

**Student Name:** \_\_\_\_\_ **Grizzly ID #:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_ **Term:** (Circle one) Fall Winter Summer **Year:** \_\_\_\_\_

**Major:** \_\_\_\_\_ **Class Level:** (Circle one) FR SO JR SR GR PB Other: \_\_\_\_\_

**Total Credits Completed:** \_\_\_\_\_ **Current GPA:** \_\_\_\_\_

If you are a guest student, please indicate your home institution: \_\_\_\_\_

I am requesting an exception to university policy to register for \_\_\_\_\_ credits, which exceeds the allowed maximum number of credits for the term. If approved, I will not subsequently request any refund or exception to university policies based on this course overload.

I understand the university drop policy as follows: A drop request is to be submitted to the Registration Office online, in person, by fax, or by certified mail. Complete withdrawal may not be processed online. I accept responsibility for submitting all drop and withdrawal requests by deadlines and for confirming my registration transactions.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Academic Adviser (PRINT & Sign Name):** \_\_\_\_\_

**# Credits Approved:** \_\_\_\_\_ **by Registrar or Designee:** \_\_\_\_\_

**Comments:** \_\_\_\_\_

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