

## OUTSIDE PROFESSIONAL WORK

Both Oakland University and the Association recognize that there are many occasions where it benefits the institution and a given faculty member for the faculty member to engage in professional activities outside of the university. Examples of such activities may include outside consulting linked to professional responsibilities, self-employment, or a wide variety of professional activities.

Under the terms established in the *2003-2006 Faculty Agreement*, a faculty member engaged in such employment is required to notify his or her chairperson (or in those units where there is no chairperson, the appropriate dean or director) of any compensated, professional activity undertaken external to Oakland University by October 1 of each year.

If you do engage in such outside professional work, please complete the following form and forward it no later than October 1 to the appropriate individual.

|                    |  |
|--------------------|--|
| NAME               |  |
| DEPARTMENT OR UNIT |  |
| DATE               |  |

Brief description of the nature of the outside professional work:

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| Employer (if appropriate)                                   |  |
| Duration of Contract (if appropriate)                       |  |
| Approximate number of hours per week spent on this activity |  |

***Please forward your completed form to your chairperson, director or dean***